



**T&B (Contractors) Ltd**  
Riverside House  
Place Farm  
Wheathampstead  
Hertfordshire  
AL4 8SB

Date: 20 November 2024

Our ref: **UKRI-4098**

Dear FOIA Section 40  
Personal Information

**Award of contract for the Cambridge BAS Kitchen Refurbishment - (UKRI-4098)**

Following your proposal for the **Cambridge BAS Kitchen Refurbishment**, we are pleased to award this Contract to you.

The Contract is subject to the terms & conditions of NEC4, Engineering and Construction Contract (ECC), Option A and is made up of the following.

- **This Award Letter (UKRI-4098 Award Letter)**
- **UKRI 4098 - NEC4 ECC Option A Contract Data Form (Part 1 and 2)**
- **UKRI 4098 - NEC4 - Z Additional Clauses of Contract**
- **All documents in the following UKRI-4098 appendices:**
  - Appendix A.1 Part 1
  - Appendix A.1 Part 2
  - Appendix A.1 Part 3
  - Appendix A.2 UKRI-4098 BAS Information.
- **Appendix B - Pricing Schedule [T&B Contractors].pdf**
- **UKRI 4098 - Tender Clarifications**
- **GC0069-BAS Kitchen Refurbishment-CP01**

For the purposes of the Contract, UKRI and the Supplier agree as follows:

**Term**

- 1 The term of the contract is as set out in **UKRI 4098 - NEC4 ECC Option A Contract Data Form**.

**Description of Goods and/or Services**

- 2 The *Scope* of the Goods and/or Services to be delivered is as set out in **UKRI 4098 - NEC4 ECC Option A Contract Data Form**.

**Charges & Payment**

- 3 The charges for the Goods and/or Services shall be **£668,071.12**, as set out in **UKRI 4098 - NEC4 ECC Option A Contract Data Form (Part 1 and 2)**.
- 4 All invoices should be sent, quoting a valid purchase order number (PO Number) provided by UKRI, to: [Finance@uksbs.co.uk](mailto:Finance@uksbs.co.uk).

- 5 To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your UKRI contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact our Accounts Payable section either by email to [Finance@uksbs.co.uk](mailto:Finance@uksbs.co.uk) by telephone 01793 867000 between 09:00-17:00 Monday to Friday.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful supply of the Goods and/or Services. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to FOIA Section 40 Personal Information. No other form of acknowledgement will be accepted. Please remember to quote the reference number above in any future communications relating to this contract.

Yours sincerely,

Signed for and on behalf of **United Kingdom Research and Innovation**

Signature: FOIA Section 40  
Personal  
Information .....

Name: FOIA Section 40  
Personal  
Information .....

Position: PROCUREMENT MANAGER .....

Date: 21/11/2024 .....

We accept the terms set out in this Award Letter and **UKRI 4098 - NEC4 ECC Option A Contract Data Form:**

Signed for and on behalf of **T&B (Contractors) Ltd**

Signature: FOIA Section 40  
Personal  
Information .....

Name: FOIA Section 40  
Personal  
Information .....

Position: Director .....

Date: 21/11/24 .....