



**UK Research  
and Innovation**

**Parkeray interiors Limited**

2nd Floor 24 King William Street,  
London,  
England,  
EC4R 9AT

Date: 23 August 2024

Our ref: **UKRI-4074**

Dear FOIA Section 40 Personal Information,

**Award of contract for the Cambridge Polar Aquarium and Cool/Frozen Storage Facilities remedial works and improvements project - Controlled Environment Facility (CEF) - (UKRI-4074)**

Following your proposal for the **Cambridge Polar Aquarium and Cool/Frozen Storage Facilities (Controlled Environment Facility)**, we are pleased to award this Contract to you.

The Contract is subject to the terms & conditions of NEC4, Engineering and Construction Contract (ECC), Option A and is made up of the following.

- **This Award Letter (UKRI-4074 Award Letter)**
- **UKRI-4074 NEC4 ECC Option A-Contract Data Form (Parts 1 and 2)**
- **UKRI-4074 NEC4-Z Clauses - Additional Conditions of Contract**
- **All documents in the UKRI-4074 Document Register (both those provided by BAS and by Parker Ray)**
- **UKRI3469 003 BAS Aquarium Appendix C Pricing Schedule-1.4-Tender offer refresh - 16\_08\_2024**
- **BAS Aquarium Programme , number C1, dated 19.08.2024**

For the purposes of the Contract, UKRI and the Supplier agree as follows:

**Term**

- 1 The term of the contract is as set out in **UKRI-4074 NEC4 ECC Option A-Contract Data Form.**

**Description of Goods and/or Services**

- 2 The *Scope* of the Goods and/or Services to be delivered is as set out in **UKRI-4074 NEC4 ECC Option A-Contract Data Form.**

**Charges & Payment**

- 3 The charges for the Goods and/or Services shall be **£ 1,633,640.48**, as set out in **UKRI-4074 NEC4 ECC Option A-Contract Data Form.**
- 4 All invoices should be sent, quoting a valid purchase order number (PO Number) provided by UKRI, to: [Finance@uksbs.co.uk](mailto:Finance@uksbs.co.uk).

- 5 To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your UKRI contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact our Accounts Payable section either by email to [Finance@uksbs.co.uk](mailto:Finance@uksbs.co.uk) by telephone 01793 867000 between 09:00-17:00 Monday to Friday.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful supply of the Goods and/or Services. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to FOIA Section 40 Personal Information. No other form of acknowledgement will be accepted. Please remember to quote the reference number above in any future communications relating to this contract.

Yours sincerely,

Signed for and on behalf of **United Kingdom Research and Innovation**

Signature: FOIA Section 40 Personal Information .....

Name: FOIA Section 40 Personal Information .....

Position: Head of Procurement .....

Date: 28th August 2024 .....

We accept the terms set out in this Award Letter and UKRI-4074 NEC4 ECC Option A-Contract Data Form:

Signed for and on behalf of **Parkeray interiors Limited**

Signature: FOIA Section 40 Personal Information .....

Name: FOIA Section 40 Personal Information .....

Position: Director .....

Date: 27th August 2024 .....