



Professional Service Short Contract

Contract Data Forms

June 2017

(with amendments January 2019)

Short Contract

A contract between

UK Research and Innovation

and

AtkinsRéalis PPS Ltd

for

UKRI-2174 BAS Net Zero Cambridge 2030 – RIBA Stage 1
UKRI-3534 BAS Functionality & Decant Study

Contract Forms

Contract Data

The *Consultant's Offer* and *Client's Acceptance*

Price List

Scope

Contract Data

The *Client's* Contract Data

The *Client* is

Name

Address for communications

Address for electronic communications

The *service* is

The *starting date* is

The *completion date* is

The *delay damages* are per day

The *law of the contract* is

The *period for reply* is weeks

The *defects date* is weeks after Completion

The *assessment day* is the of each month

Work ~~is/is not~~ to be carried out on a time charge basis (delete as applicable)

The United Kingdom Housing Grants, Construction and Regeneration Act (1996) **does** apply (delete as applicable)

The *Adjudicator* is

Name

Address for communications

Address for electronic communications

Contract Data

The *Client's* Contract Data

The interest rate on late payment is % per complete week of delay.

Insert a rate only if a rate less than 0.5% per week of delay has been agreed.

The *Client* provides this insurance

Only enter details here if the *Client* is to provide insurance.

The *Consultant* provides the following insurance cover

INSURANCE AGAINST	MINIMUM AMOUNT OF COVER	PERIOD FOLLOWING COMPLETION OR EARLIER TERMINATION
Liability of the <i>Consultant</i> for claims made against it arising out of the <i>Consultant's</i> failure to use the skill and care normally used by professionals providing services similar to the <i>service</i> .	£2,000,000 <ul style="list-style-type: none"> in respect of any one claim, unlimited in claims with the exception of claims relating to pollution and contamination, Fire safety and Cladding activities/services whereby the limit is deemed to be in the aggregate. 	
Loss of or damage to property and liability for bodily injury to or death of a person (not an employee of the <i>Consultant</i>) arising from or in connection with the <i>Consultant</i> Providing the <i>Service</i> .	£5,000,000 in respect of any one occurrence or series of occurrences, unlimited in occurrences, with the exception of claims relating to Pollution and contamination whereby the limit is deemed to be in the aggregate.	
Liability for death of or bodily injury to employees of the <i>Consultant</i> arising out of and in the course of their employment in connection with the contract	£5,000,000 in respect of each event, without limit to the number of events	

The *Consultant's* total liability in the aggregate to the *Client* which arises under or in connection with the contract is limited to

125% of the contract value

The *Adjudicator nominating body* is

The *tribunal* is

If the *tribunal* is arbitration, the arbitration procedure is

Contract Data

The *Client's* Contract Data

The *conditions of contract* are the NEC4 Professional Service Short Contract June 2017 (with amendments January 2019) and the following additional conditions

Only enter details here if additional conditions are required.

New Clause 12.5: "The Client and the Consultant do not intend that any of the terms of this contract are enforceable by virtue of the Contracts (Rights of Third Parties) Act 1999 by any person that is not a Party

New Clause 60.1 (9): Changes to the Scope caused by instructions from the Service Manager to resolve an ambiguity or inconsistency in or between the documents which are part of the contract. This compensation event will be agreed between the parties.

Amended Clause 30.1: "The Consultant does not start work until the starting date and does the work so that Completion is on or before the Completion Date.

Amended Clause 70.1: "The Consultant is not liable for any use of material by the Client for any purpose other than that for which the material was prepared".

Contract Data

The *Consultant's* Contract Data

The *Consultant* is

Name

Address for communications

Address for electronic communications

The *fee percentage* is %

The *people rates* are

category of person	unit	rate
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

If the work is to be carried out on a time change basis the *Consultant* includes *people rates* for its own people and people provided by a subcontractor

The *key persons* are

Name (1)	<input type="text"/>
Job	<input type="text"/>
Responsibilities	<input type="text"/>
Qualifications	<input type="text"/>
Experience	<input type="text"/>
Name (2)	<input type="text"/>
Job	<input type="text"/>
Responsibilities	<input type="text"/>
Qualifications	<input type="text"/>
Experience	<input type="text"/>

The Consultant's Offer and Client's Acceptance

The *Consultant* offers to Provide the Service in accordance with these *conditions of contract* for an amount to be determined in accordance with these *conditions of contract*.

The offered total of the Prices is

£399,600

Signed on behalf of the *Consultant*

Name FOIA Section 40 Personal Information

Position Director

Signature FOIA Section 40 Personal Information

Date 05.01.2024

The *Client* accepts the *Consultant's Offer* to Provide the Service

Signed on behalf of the *Client*

Name FOIA Section 40 Personal Information

Position Procurement Manager UKRI

Signature FOIA Section 40 Personal Information

Date 08/01/2024

Price List

Entries in the first four columns are made either by the *Client* or the tenderer

For each row:

- If the *Consultant* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tenderer enters the amount in the Price column only.
- If the *Consultant* is to be paid an amount for the item of work and which is the rate for the work multiplied by the quantity completed, the tenderer enters the rate which is then multiplied by the expected quantity to produce the Price, which is also entered.
- If the work is to be paid on a time charge basis, only expenses should be included.

Costs incurred by the *Consultant* other than the listed expenses are included in the Rates and Prices and the People Rates. If expenses are paid at cost, then 'at cost' should be entered into the Rate column.

Delete or strike through unused rows.

ITEM NUMBER	DESCRIPTION	UNIT	EXPECTED QUANTITY	RATE	PRICE
1	Month 1 Payment Milestone (31 st January 2024)	1	1		
2	Month 2 Payment Milestone (15 th March 2024)	1	1		
3	Month 3 Payment Milestone (10 th May 2024)	1	1		
4	Month 4 Payment Milestone (completion)	1	1		
5	Month 5 Payment Milestone	1	1		
6	Month 6 Payment Milestone	1	1		
7	Month 7 Payment Milestone	1	1		
8	Month 8 Payment Milestone	1	1		

The total of the Prices

EXPENSES

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The method and rules used to compile the Price List are

Consultant to apply for payment using agreed method at pre-determined project milestones as noted above.

Invoices must include, PO number, value and supplier name, address, email address. Invoices must be emailed to Finance@ssc.rcuk.ac.uk with FOIA Section 40 Personal Information cc'd.

Fees above exclude the following services; Building Surveyor, Structural Surveyor (in situ intrusive/non-intrusive surveys), Structural Lab & Testing of samples, M&E check metering (if required).

Scope

1 Purpose of the *service*

The “BAS Net Zero Carbon Strategy 2021-2040” aims to achieve net zero by 2040 including our measurable scope 3 emissions aligned with the “UKRI Environmental Sustainability Strategy”. Above and beyond this, BAS sets out to achieve Net Zero on its Antarctic stations and Cambridge site by 2030. This service is being commissioned to look only at BAS Cambridge, UK.

This commissioned study will provide BAS with information it requires to make the most informed decisions about future “Net Zero” project work at BAS Cambridge, to meet this ambitious target.

2 Description of the service

RIBA Stage 1, otherwise known as the 'Preparation and Briefing stage' has the stated outcome of a 'Project Brief approved by the client and confirmed that it can be accommodated on the site', which is in line with what is being requested for this stage. The core tasks of RIBA Stage 1 are as follows:

- Prepare Project Brief including Project Outcomes and Sustainability Outcomes, Quality Aspirations and Spatial Requirements.
- Undertake Feasibility Studies.
- Agree Project Budget.
- Source Site Information including Site Surveys.
- Prepare Project Programme.
- Prepare Project Execution Plan.

We have set out below our methodology for the RIBA Stage 1 proposal, which is split into three key phases, namely Parts 1 to 3, as follows (further detail is found within the RIBA 1 Proposal document):

- Part 1: Stakeholder Engagement Plan
- Part 2: User Requirements & Project Brief Development
- Part 3: Proof of concepts (including impact on cost and carbon)

In terms of the project timeline, the above parts will be delivered in three phases, and we will co-ordinate and manage the feasibility team to ensure that key decisions can be made by BAS to allow the team to effectively progress the brief and RIBA Stage 1.

Design Team

- AtkinsRéalis: Project Manager and Cost Consultant
- Architype: Architect and Lead Designer
- Price & Myers: Structural and Civil Engineer
- E3: Building Services Engineer
- CCTech: Lab Specialist

Scope

3 Existing information

List existing information which is relevant to the *service*. This can include documents which the *Consultant* is to further develop.

Document list (as below which was made available for the Net Zero Feasibility Study)

This RIBA 1 works will follow the Feasibility Report which was produced by AtkinsRéalis (Faithful+Gould at the point in time), Architype, E3 and Price and Myers in August 2023)

1	UKRI-2174 001a	Roadmap to Net Zero Specification
2	UKRI-2174 002	Net Zero Feasibility Award and Selection Questionnaire
3		PPC 2000 Standard form of contract
4	zip file	Aerial Photographs
5	zip file	External Photographs
6	zip file	Internal Photographs
7	zip file	Site Plans
8		Energy Analysis Report
9		Monthly Electricity Usage
10		Feasibility of Removal & Replacement of Gas Heating System
11		Annual Gas Consumption
12		BAS Net Zero Carbon Strategy
13		Govt Workplace Design Guideline
14		De-gas Feasibility Study
15		BAS Cambridge Heat Decarb plan

4 Specifications and standards

List the specifications and standards that apply to the contract.

As per "Roadmap to Net Zero_Specification_FINAL.pdf"

Scope

5 Constraints on how the *Consultant* Provides the Service

State any constraints on sequence and timing of work and on method and conduct of work including the requirements for any work by the *Client*.

- BAS Cambridge site access can be provided: Monday – Friday (0800 – 1700)
- Site access out of normal working hours for disruptive works including surveys must be prearranged with BAS contact in advance.

Scope

6 Requirements for the programme

State whether a programme is required and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated.

Project Timelines (as per Draft Programme rev 01 – issued 12th December 2023)

- Part 1: January 2024 – June 2024
- Part 2: January 2024 – September 2024
- Part 3: September 2024 – November 2024
- Completion: 22nd November 2024

Initial programme to be provided in .PDF format at 'kick off' meeting.

Scope

7 Information and other things provided by the *Client*

ITEM	DATE BY WHICH IT WILL BE PROVIDED

AtkinsRéalis

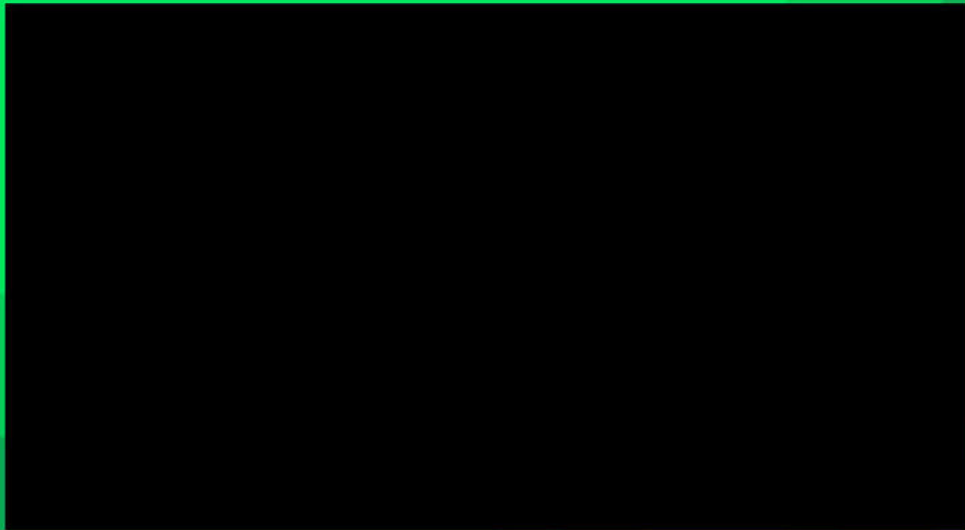


RIBA Stage 1 Proposal

British Antarctic Survey (BAS)

November 2023
BAS Estate Strategy for Net-zero and Building Upgrade

BAS DECARBONISATION



AtkinsRéalis - Sensitive

FOIA Section 43 Commercial

FOIA Section 43 Commercial

FOIA Section 43 Commercial

FOIA Section 43 Commercial

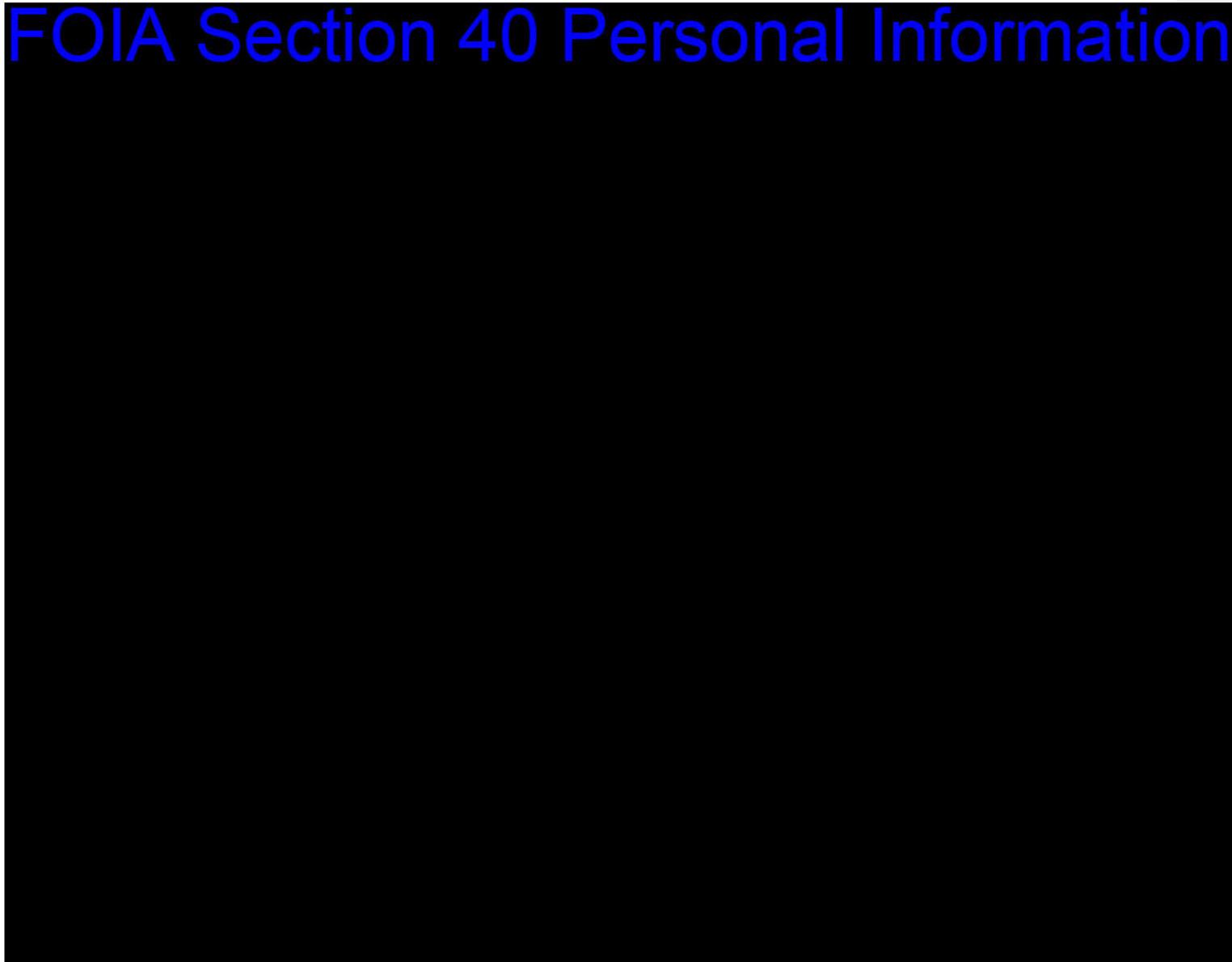
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FOIA Section 40 Personal Information

FOIA Section 40 Personal Information



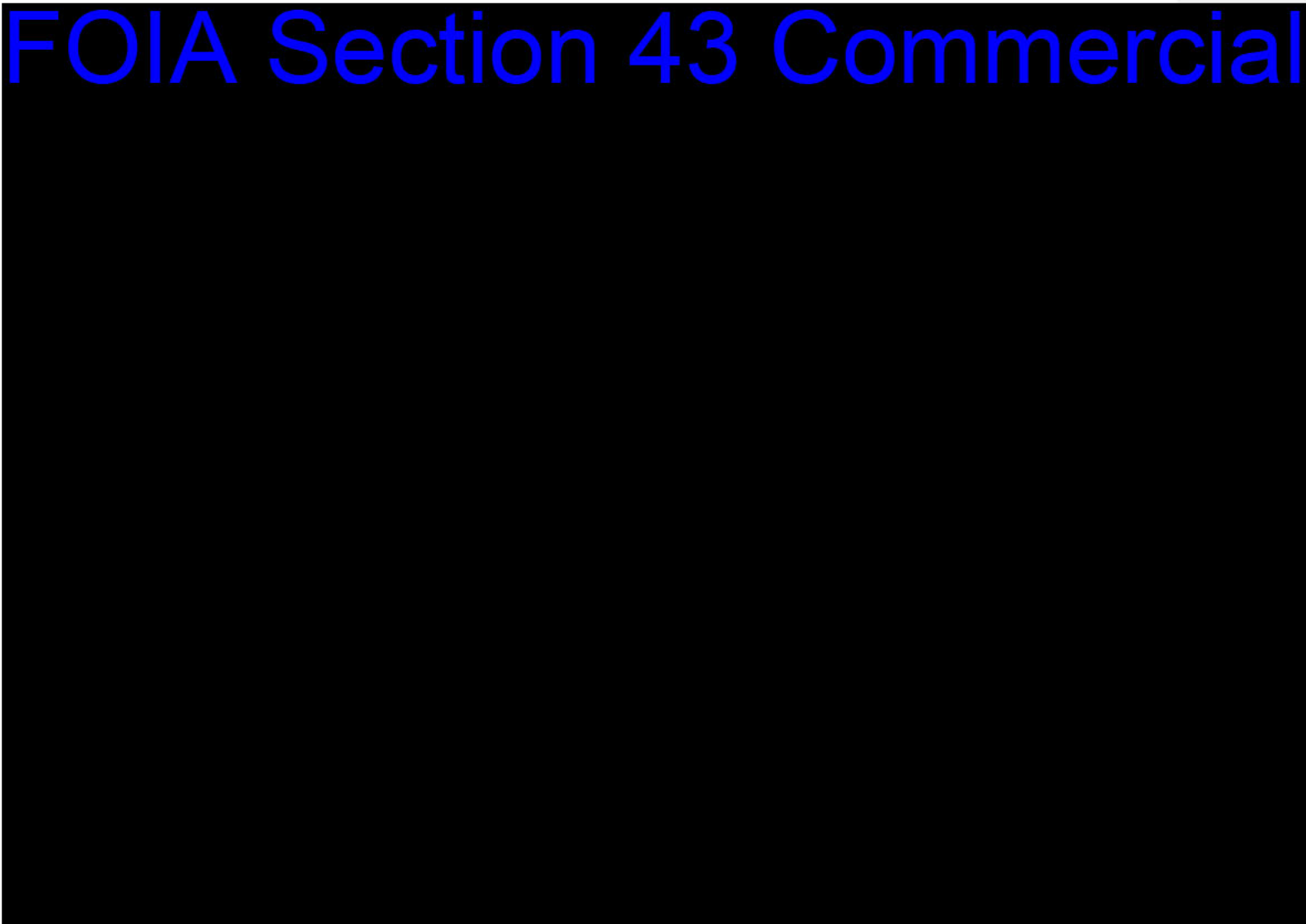
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APPENDICES

FOIA Section 43 Commercial

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FOIA Section 40 Personal Information

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