



**UK Research  
and Innovation**

**Houlder Limited**  
Leytonstone House  
3 Hanbury Drive  
London  
E11 1GA

Attn: FOIA Section 40 Personal Information

By email to: FOIA Section 40 Personal Information

Date: 26 June 2024

Your ref: 00427-150065-51446 Rev 1

Our ref: UKRI-3140\_14

Dear Sirs,

**Award of call-off Contract for Trim & SF Investigation (WP6) under framework Agreement dated 05 April 2024 made between Houlder Limited (the “Supplier”) and United Kingdom Research and Innovation (“UKRI”) (the “Agreement”)**

As you know, the Agreement anticipates that UKRI may from time to time agree call-off contracts with you.

This letter (“**Contract Award Letter**”) sets out the basis on which we propose to award a call-off contract to you. By signing and returning this Contract Award Letter on behalf of the Supplier, you will be entering into a call-off contract on its terms and conditions (which is a “**Contract**” for the purposes of the Agreement).

The Contract is made under the Agreement and the entirety of the Agreement’s provisions and Schedules are hereby incorporated in the Contract in full. Without limiting the incorporated provisions, all terms in the Contract shall have the meanings given in the Agreement unless otherwise provided. In the event of any conflict between the provisions of the Agreement and those of the Contract, the provisions of the Contract will prevail.

The Contract and the Agreement are the entire basis on which UKRI proposes to contract with the Supplier. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by UKRI and may delay conclusion of the Contract.

For the purposes of the Contract, UKRI and the Supplier agree as follows:

**Term**

- 1 Contract Commencement Date: 1 July 2024
- 2 Contract Expiry Date: 19 August 2024
- 3 N/A

**Description of Goods and/or Services**

- 4 The Goods and/or Services to be delivered are the Review of Babcock supplied documents, calculations and drawings, that details the solution to vessel trim and shear force issues as per 00427-150065-51446 Rev.1.

- 5 The Specification of the Goods and/or Services to be delivered, and any applicable Deliverables, is as set out in Annex 1 of this Contract, Schedule 2 of the Agreement and the offer letter 00427-150065-51446 Rev.1.

### **Charges & Payment**

- 6 The Charges for the Goods and/or Services shall be as set out in Annex 2 of this Contract, Schedule 3 of the Agreement and the offer letter 00427-150065-51446 Rev.1.

### **Special Terms and Conditions**

NOT USED

### **Notices, Liaison and Key Personnel**

- 7 The address for notices of the Parties shall be as set out in the Agreement.
- 8 The Key Personnel shall be as set out in Schedule 4 of the Agreement and shall also include the following individuals:
- 9 For general liaison your contact will continue to be **FOIA Section 40 Personal Information**  
**FOIA Section 40 Personal Information**
- Day to day liaison on the work scope will be through **FOIA Section 40 Personal Information**, email: **FOIA Section 40 Personal Information**  
Mobile: **FOIA Section 40 Personal Information**
- 10 Disputes shall be escalated for resolution as set out in the Agreement.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful supply of the Goods and/or Services. Please confirm your acceptance of the award of this Agreement by signing and returning the enclosed copy of this letter to **FOIA Section 40 Personal Information**. No other form of acknowledgement will be accepted. Please remember to quote the reference number above in any future communications relating to this contract.

Yours faithfully,

Signed for and on behalf of **United Kingdom Research and Innovation**

Signature: FOIA Section 40 Personal Information  
[Redacted Signature] .....

Name: FOIA Section 40 Personal Information  
[Redacted Name] .....

Position: Procurement Manager .....

Date: 02 July 2024 .....

We accept the terms set out in this Contract Award Letter

Signed for and on behalf of **Houlder Limited**

Signature: FOIA Section 40 Personal Information  
[Redacted Signature] .....

Name: FOIA Section 40 Personal Information  
[Redacted Name] .....

Position: CTO .....

Date: 08 July 2024 .....

**ANNEX 1 - The Specification**

- 1 The Supplier shall provide the Goods and/or Services in accordance with this Annex 1 and Schedule 2 of the Agreement.
- 2 This requirement is a review of Babcock supplied documents, calculations and drawings, that details the solution to vessel trim and shear force issues.
- 3 Full details of the requirement are contained in the **Specification** below and the **Supplier's proposal** submitted on 25 June 2024:

**Specification**

The supplier will carry out a review of Babcock analysis of vessel trim and shear force to date, review Babcock analysis against previous work carried out by the Supplier and a review of Babcock proposed solutions and remedial works.

The supplier will also progress the following activities towards an engineered solution:

Check if the permanent ballast that Babcock are suggesting can be located further aft.

Investigate the Shear force restriction using a different approach to the one Babcock proposed. The supplier will review how the onboard loading computer is inputting the loads from the crane operations into the longitudinal weight distribution. This may include generating 5 test conditions, firstly by taking the lightship condition plus an object equal to the maximum crane lift and then 4 conditions with the load picked up and the crane rotated 90 degrees to max forward, aft, port, stbd.

The Supplier will conclude this with a short technical note on the subject making recommendations.

**Supplier's Proposal (00427-150065-51446 Rev.1)**

FOIA Section 43 Commercial

A large black rectangular redaction box covers the content of the 'Supplier's Proposal' section.

**ANNEX 2 - The Charges**

- 1 The Charges for the Goods and/or Services shall be as set out in this Annex 2 and Schedule 3 of the Agreement.
- 2 The Charges shall be as per the **Price Schedule** submitted by the Supplier on 25 June 2024:

**Price Schedule**

Job Role	FOIA Section 43 Commercial				
Naval Architect/Marine Engineer/Structural Engineer					
Electrical Engineer					
Noise & Vibration (Subject Matter Expert)					
HVAC (Subject Matter Expert)					
Ice Class (Subject Matter Expert)					
Administration					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right; border-bottom: 1px solid black;">Additional Costs</td> <td style="text-align: right; border-bottom: 1px solid black;">£0.00</td> </tr> <tr> <td style="text-align: right; border-bottom: 3px double black;"><b>TOTAL Price (excluding VAT)</b></td> <td style="text-align: right; border-bottom: 3px double black;"><b>£10,290.00</b></td> </tr> </table>		Additional Costs	£0.00	<b>TOTAL Price (excluding VAT)</b>	<b>£10,290.00</b>
Additional Costs	£0.00				
<b>TOTAL Price (excluding VAT)</b>	<b>£10,290.00</b>				

- 3 The Total Charges shall not exceed: **£ 10,290.00 (excluding VAT)**.
- 4 Travel and subsistence costs shall be invoiced at cost in accordance with Schedule 3 of the framework Agreement.
- 5 The Payment Schedule is detailed below:

	Milestone	Amount	Date
1	Babcock Review Package	£10,290	+7 weeks