

## **Grant additional conditions**

If funded, the UKRI terms and conditions will apply to your grant. In addition to these, the following additional grant conditions will be applied. We reserve the right to amend these or add further conditions, up to the point of issuing the grant. Full details of the terms and conditions applying to your award will be listed in the grant offer letter.

GAC 01- Notwithstanding RGC 5.2 Starting Procedures, this grant has a fixed start date of 1 May 2024 no slippage of this date will be permitted. Expenditure may be incurred prior to the start of the grant and be subsequently charged to the grant, provided that it does not precede the date of the offer letter.

### **GAC 02 – Publicity and Branding**

In addition to RGC 12.4 Publication and Acknowledgment of Support, You must make reference to Our funding and include Our logo and relevant branding on all online or printed materials (including press releases, posters, exhibition materials and other publications) related to activities funded by this grant.

### **GAC 03 – Equality, Diversity and Inclusion**

In addition to RGC 3.4, You are expected to prepare a full equality diversity and inclusion plan for the duration of this grant to demonstrate best practice in equality, diversity and inclusion throughout the lifetime of this funding award. This must be recorded through the grant reporting process.

### **GAC 04 – Community networking expectations**

This grant is awarded on the understanding that, in addition to the core research programme, the project will undertake a wider networking role with the research and user community outside its membership. This may involve coordination of activities such as meetings, workshops or seminars on behalf of Us. A dedicated website must be set up within six months of the start of the grant and regularly maintained to provide a resource for engagement with the wider community. This grant is expected to further develop the network including its academic and user (eg. policy, business, NGO) membership throughout the period of funding in order to maximise its impact on a wide range of disciplines. As part of the grant; networks must identify ambitious 'real-world' challenges, which require a multi-disciplinary approach and will form an agenda for future research in the area.

### **GAC 05 – User Engagement Strategy**

You must develop and execute a strategy for engaging with potential users of the research funded in the project. This strategy should be reviewed and updated regularly as part of the formal management and reporting process agreed for this grant.

### **GAC 06 – Project Officer appointment**

We will nominate a member of Our staff (The Project Officer) who will be your primary point of contact. The Project Officer will ensure that the project is being run in accordance with the terms and conditions and in line with financial due diligence. The Project Officer(s) should have access to all documentation of Governance and Reporting bodies, in so far as it relates to the

administration and application of the grant. As funding administrators, all UKRI staff have agreed to maintain the confidentiality required by all parties involved in Our funded research.

#### GAC 07 – Advisory Board appointment

This grant must establish and run an Independent Advisory Board, or equivalent body, to oversee the running of the project and provide advice on the strategic direction and activities of the project. The Terms of Reference and membership of this group (at least 50% independent membership and an independent Chair) should be agreed with us. The Project Officer will also be expected to attend and participate in Advisory Board and other appropriate meetings for the duration of the grant.

#### GAC 08 – Management and Governance

You should have established an appropriate management and governance structure that is proportional to the scale of the investment with clear lines of responsibility and authority to oversee the day-to-day running of the centre. This must be in place within three months of the start date of the grant. The terms of reference, management and governance structure must be approved by Us, as must any changes to this structure. We reserve the right to attend any of the governance or management meetings.

An independent strategic advisory board (at least 50% independent membership and an independent Chair) must be established within 3 months of the award to advise the centre. Membership will be agreed with Us who reserve the right to evolve the membership and stakeholder group representation as required.

#### GAC 09 – Management Structure

You should have established an appropriate management structure with clear lines of responsibility and authority to oversee the day-to-day running of the project. This should be in place within six months of the start date of the grant. The terms of reference and management structure, including the Director, coDirector and senior investigators must be approved by Us [and other bodies] in advance. As must any changes to this structure. The Project Officer will be our main contact with the project, and must receive all meeting minutes of the management committees. We reserve the right to attend any meetings.

#### GAC 10– Management resourcing

Adequate resourcing to support an appropriate management structure, as specified in the funding call documentation, should be costed within the grant. This includes employing a centre manager, communications manager and a stakeholder engagement manager.

#### GAC 11– Project Review

In addition to the requirements set out in standard UKRI grant conditions RGC 7.4 Research Monitoring and Evaluation and 7.5 Disclosure and Inspection, We reserve the right to instigate a review of all or part of the grant at any stage during the lifetime of the award as well as after the grant has finished.

A midterm review of this grant will take place to assess the performance of the grant in line with the peer reviewed body of work, published scheme assessment criteria and Key Performance Indicators/milestones and deliverables. We will give you due notice of the date of any review and will provide details of the Terms of Reference and documentation required. Any review will be conducted by an expert panel, which will make recommendations to us for the grant's future.

#### GAC 12 – Progress Reports

In addition to the requirements set out in RGC 7.4.3, You are responsible for providing annual progress reports against non-financial performance metrics, as well as a narrative final report. A detailed list of performance metrics and instructions for reporting will be agreed with the Grant Holder upon commencement of the grant.

#### GAC 13 – Flexible funds

Notwithstanding standard grant condition RGC 4.4 the sum awarded under the heading of 'Flexible Funds' can include both directly incurred and directly allocated expenditure. These funds must be reported on the final expenditure statement (FES) as awarded on the Offer Letter and a breakdown of the expenditure must be submitted along with the FES. If a breakdown of this expenditure is not received the Final Expenditure Statements will be returned. Standard grant conditions apply to all other funds awarded on this grant.

Before flexible fund expenditure commences, UKRI requires the submission of an outline of how the flexible funds will be utilised and the governance for their distribution, for approval. The centre must conform to UKRI rules for distributing the flexible funds and include a Project Officer on the governance team.

#### GAC 14 – Change of Project Lead

In addition to RGC 7.3, this award is made on condition that any requests to change the grant holder and/ or project co-lead will require prior approval from Us. We must be contacted in writing and prior approval sought before this change can be made. To facilitate any changes of this nature the case must be made for why a new project lead is required. Requests for such a change are to be submitted via the Grant Maintenance facility in Joint Electronic System (Je-S). We will then consider and inform You of their decision.

#### GAC 15– Large investments

It is a requirement of this grant that throughout its lifetime, it must proactively engage with all relevant Energy and Decarbonisation large investments funded by Us, seeking opportunities to collectively maximise the impact of Our investments in delivering Net Zero