

Annex A Strategic Relationship and Assurance Meeting – Guide to Attendance

Participant		Role	Contribution to meeting purpose		
			Governance & financial sustainability	Delivery of NC (National Capability)	Strategic relationship & landscape
NERC Executive	Executive Chair	May attend all or part of meeting, especially summary item	Yes	Yes	Yes
	Director of Major Programmes	NERC risk-holder (owner/stakeholder)	Yes	Yes (risk)	Yes
	Director Strategic Partnerships	NERC customer and SRAM Chair	Yes (risk)	Yes	Yes
	Associate Director NC	NERC customer for NC		Yes	Yes
	<i>Other Officer(s)</i>	<i>As necessary and agreed to inform specific issues and items, eg. Finance, risk</i>	<i>As invited</i>	<i>As invited</i>	<i>As invited</i>
	NERC Observer on Centre Board	Observe/inform centre governance, sustainability, risk	Yes	Yes	Yes
	Meeting Secretary	Record decisions and actions of the meeting			
NERC Non-Exec	NERC Management Board member (non-executive)	Provide independent scrutiny and challenge (BAS)*	Yes	Yes	Yes
Centre Executive	Executive Director or Chief Executive	Strategic relationship partner and NC supplier	Yes	Yes	Yes
	COO/Finance Director or equivalent	Governance, finance and risk	Yes	Yes (risk)	Yes
	Chief Scientist or Science Director	NC delivery	Yes (risk)	Yes	Yes
	<i>Other Officer(s)</i>	<i>As necessary and agreed to inform specific issues and items</i>	<i>As invited</i>	<i>As invited</i>	<i>As invited</i>
Centre Non-Exec	Board Chair	May attend to raise and discuss key issues and risks	Yes	Yes	Yes

- * NB: Involvement of NERC Non-Executive Directors (NEDs) is now considered to be unnecessary and duplicative, for all centres except BAS, because:
- BGS, NCAS, NCEO, NOC and UKCEH all have independent non-executive members of their Boards to provide external scrutiny and challenge;
 - NERC NEDs are involved in the assurance process at the next level up, encompassing all of NERC's activity, as members of NERC Assurance Board (NAB).